

## OFFICER DECISION RECORD

<b>Lead Officers:</b> Carol Pilson, Corporate Director and Monitoring Officer, Peter Catchpole, Corporate Director and Chief Finance Officer	<b>Service:</b> Leisure Services
<b>Delegated Power Being Exercised:</b>	<p>Part 3 - Responsibilities for Functions; Table 4, paragraph 59 which delegates the following functional responsibility to members of CMT in respect of their relevant service areas:</p> <p>To manage and promote the services for which they are responsible and to enter into arrangements, or do anything else which is considered necessary or expedient in the management of the services and functions for which they are responsible including the acquisition of goods, works and services within budgets and policies approved by the Council and in compliance with the Financial Rules and Scheme of Financial Delegation and Code of Procurement.</p>
<b>Subject of Decision:</b> Fenland Inspire! Chatteris Leisure Conditions Survey work	

<p><b>Decision Taken:</b> Following an appropriate procurement exercise having been carried out, to award a contract valued at £44950 to Nene Properties for the purpose of undertaking the works listed below at Chatteris Leisure Centre.</p> <ul style="list-style-type: none"><li>- <b>Reception area carpet</b> - Industrial scrub and clean</li><li>- <b>Dance studio floor</b> - Cover with Gerflor Taraflex Multi-use in light cherry or maple colour. This just needs laying on top of the existing floor.</li><li>- <b>Male &amp; Female Changing rooms</b> - Replace all flooring and x2 electric showers (x1 in each room). Look to remove existing tiles and replace walls with Altro Whiterock PVC panels in white.</li><li>- <b>Water tank in plant room</b> – Replace like for like</li><li>- <b>Painting</b> - Gym and Studio sky lights. This is just water damage to the internal sill area around the sky light instead of any of the wider wall areas following previous issue with the skylights that have since been replaced.</li><li>- <b>Roof</b> - Clean the roof solar panels and sky lights dirt build up externally.</li></ul>
<p><b>Reason for the Decisions:</b> At Cabinet in June 2025, Cabinet agreed Chatteris Leisure Centre condition survey works were a Phase 1 Fenland Inspire! project. The condition of the leisure centre was assessed and works identified to be delivered by Autumn 2025. Council, in February 2025, agreed a budget for leisure condition survey works.</p>

A prior review of the facility highlighted a small number of wear and tear issues following the 13 years that the facility has been open. The award of this contract as proposed will enable the required refurbishment works to be completed which in turn will ensure the facility is fit for purpose for the next decade.

**Alternative Options Considered** (if appropriate):

Carry out no works and repair as necessary from time to time once facility is more worn out or dilapidated. This will put the facility on the same track as the older leisure centres with the Council avoiding costs but building up a substantial repair bill in future years. It would also be contrary to the expectations of Cabinet who authorised the procurement of the works and the associated budget at their meeting of 24<sup>th</sup> February 2025.

**Background/Reports/Information**

Cabinet report / minutes February 2025

Cabinet report / minutes June 2025

**Officer Signatures:**

Carol Pilson, Corporate Director and Monitoring Officer  
Peter Catchpole, Corporate Director and Chief Finance Officer

In consultation with Councillor Steve Count,  
Portfolio Holder for the Leisure Fenland Inspire Project

Date: 23 June 2025

**Please forward to Democratic Services upon completion**

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**Date copy passed to  
Democratic Services 27/06/25**

**Implementation Date:  
(if not called-in)  
(Allow 5 clear working days after publication  
of decision)**

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.